

BATON ROUGE SCHOOL OF COURT REPORTING, LLC

BRSCR offers training in

- Court Reporting
- Scoping
- CART/Captioning

WHAT IS A COURT REPORTER?

A court reporter is a state- or nationally certified stenographer authorized to take down the verbatim testimony of witnesses in court or in pretrial depositions. The court reporter puts the witness under oath, records the testimony by stenographic means, and produces a certified transcript for the court.

A court reporter in Louisiana must pass a written certification exam and three skills tests ranging from 180 to 225 words per minute for five minutes.

HOW LONG IS THE TRAINING?

It takes about four months to learn the mechanics of the stenewriter and to learn the theory of writing machine shorthand. It takes at least two years to progress through the speed levels and may take three years or longer to build sufficient speed to graduate and fulfill the state's certification requirements. An individual's dedication to ongoing practice is vital to success. Academic

courses are taught concurrently with speedbuilding classes.

WHAT ARE THE COURSES?

- Theory I and II: Learning the mechanics and theory of stenowriting from 0 to 40 wpm.
- Speedbuilding I-III: Speed progression from 40 wpm to 225 wpm
- Academics: English I and II, Medical Terminology, Legal Terminology, Practical Applications, and RPR Certification Preparation.
- Internship

WHAT ABOUT BOOKS?

Each Theory class requires its own text, and each academic course requires a text. Books are not included in the program cost but can often be purchased used at minimal expense. See our web site for listing of texts.

WHAT EQUIPMENT IS NEEDED?

A student stenewriter is the primary equipment, usually a Stenograph 400 SRT. Prices range from around \$600 for a used writer to \$1500 for a new writer. However, a manual machine may be used during theory at minimal cost. Purchase of the stenewriter is not included in the program fees.

Once speedbuilding begins, a laptop computer is necessary for on-campus classes, or a home computer may be used by online students. BRSCR will load student

software. E-mail and Internet access are also required for online classes.

WHEN DO CLASSES MEET?

BRSCR offers the following on-campus class times for Theory and Speedbuilding:

- Day: Tues-Wed-Thurs. 8:15-12:30;
- Night: Tues-Thurs. 5:15-9:15 p.m.

Start dates for on-campus Theory classes are January and August each year. Additionally, transfer students may join speedbuilding classes at any time.

Online: A self-paced online program is also available. Request a guest pass to view the online resources.

HOW MUCH DOES IT COST?

Tuition is as follows:

- Day: \$350 per month;
- Night: \$275 per month;
- Online: \$300 per month.

There is a \$75 registration fee, and online students pay a one-time software user fee of \$100.

BRSCR accepts checks, cash, and online credit card payments. Also, loan funding is available through Keypoint Credit Union and Sallie Mae for those who qualify.

SIGN ME UP!

Register online at BRSCR.com, *Enroll Now*. Or contact Ms. Pam Giardina, Director of Admissions, for more information at (225) 218-4919 or by e-mail to office@brscr.com.

**ABOUT
BATON ROUGE SCHOOL OF COURT
REPORTING, LLC**

*BRSCR is licensed by the State of Louisiana,
Board of Regents, Proprietary Schools Section.*

*The school directors are **Ms. Pamela Giardina**
and **Ms. Karen Vornkahl**.*

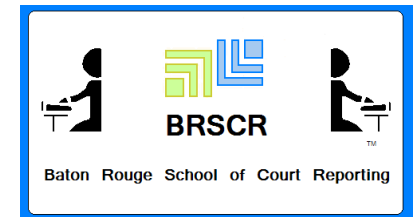
***Pam Giardina** is a retired court reporter with over
30 years of experience in the field. She has a
B.S. degree from LSU and is a Certified
Reporting Instructor and Certified Program
Evaluator through the National Court Reporters
Association. She teaches Theory and high-level
speedbuilding and academics.*

***Karen Vornkahl** has more than 20 years of
experience in the reporting field and holds current
Certified Court Reporter credentials. She has a
B.S. degree from LSU and is a Certified
Reporting Instructor through the National Court
Reporters Association. She teaches low-level
speedbuilding and academics.*

*Ms. Giardina and Ms. Vornkahl also own **ASAP
Transcripts, LLC**, a scoping and proofing firm
assisting working court reporters in the field.
They are also actively involved in training court
reporters for firm owners in various states.*

More detailed information is available at our
web site: brscr.com.
Contact: office@brscr.com

**BATON ROUGE
SCHOOL OF COURT
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**COURT REPORTER
TRAINING
PROGRAM**

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